



AMERICAN VAULTING ASSOCIATION

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OFFICIALS CONTRACT

This contract is between the Vaulting Official and Competition Management.

EVENT MANAGER OR SECRETARY

1. Complete, sign, and date, two copies of the Officials' Contract. Send both copies to the Official with whom the agreement is being made.

OFFICIAL:

(Name)

(Phone)

(Email)

(Address)

(City)

(St)

(Zip)

(Country)

Judge hereby agrees to (circle one): **Steward** **Other** or Provide the following services (specify below):

COMPETITION/Activity, Event Organizer: _____

(Name of Event)

(Event Manager/Secretary)

DAILY FEE: _____

- 8 hours or less + 1 hour lunch
- Officials are hired at the full day rate unless otherwise agreed to between Official and competition management.
- If Official is contracted for ½ day, the fee shall be ½ of the daily fee. Overtime hourly rates apply after 4 hours.

(Location)

(Start Date)

(End Date)

FEES FOR USEF and/or AVA Recognized Competitions

- "FEI": Licensed FEI Steward is \$240/day (\$30 per hour; overtime \$45 per hour)
- USEF Licensed Official: \$200/day (\$25 per hour; overtime 37.50 per hour)

ADDITIONAL FEES

- Travel to and from event city (airfare and/or mileage)
 - o Mileage is 56 cents per mile
 - o If flying, airfare cost to be pre-approved by management and itinerary must be agreed to by Official.
 - If Official pays for ticket, reimbursement must be paid within 20 days of the purchase of the ticket (unless other arrangements are made).
- Per diem is \$50/day, including travel days for travel over 4 hours (see Courtesy Agreement for further details).
- All airport parking and/or shuttle expenses will be paid for by Event Manager or Secretary.
- Official shall be housed in a moderate business hotel; hotel nightly fees paid for by Event Manager or Secretary.
- Transportation (ie. rental car) will be provided by Management for use by Official for duration of the Event, including set-up days.

Special Requests from Official: _____

Special Requests from Event Manager: _____

OFFICIAL: Please sign both copies – send 1 copy to Event Manager or Secretary; keep 1 copy for your records.

Event Manager Name

Official

Event Manager/Secretary Signature, date

Official Signature, date