

# **AMENDMENTS TO THE AVA STANDING RULES**

Approved at the AVA Board of Directors Meeting, July 31, 2010

EFFECTIVE NOVEMBER 2010,

AFTER THE ELECTED AVA BOARD OF DIRECTORS AND OFFICERS ARE SEATED

## **Motion No. 4 – Meetings**

### **Amendment to Section VI of the Standing Rules (pp. 18 & 19)**

**A.** Any duly called meeting of the Board of Directors or the Executive Board, regardless of format (including teleconferencing and other technology based business communications), and attended by the required quorum shall be an official meeting of the body. All actions taken shall be considered official actions and all requirements for meetings as further defined in this section shall be met.

### **B. Open Meetings**

- 1) All Board of Directors meetings and Executive Board Meetings shall be open to the membership. Open meetings means that the membership can observe/listen to the meetings, but not necessarily participate, unless explicitly invited to do so by the meeting chairperson. In order to assure openness and transparency, all meetings must:
  - a) Be announced to the membership at least three weeks in advance via e-mail, AVA Blast, or other mechanism that directly notifies the membership and includes how the membership can attend, including date, time, location, call-in information, etc.
  - b) Post an agenda available to the membership at least 72 hours in advance on the AVA website.
  - c) Post unofficial minutes of the meeting within 7 days of the conclusion of the meeting on the AVA website.
  - d) Post official minutes of the meeting within 7 days of any subsequent meeting at which the minutes can be approved.
- 2) Emergency meetings of the Board of Directors and/or Executive Board are exempt from the advance notification requirement, provided that a quorum certifies that the meeting is an emergency, but compliance with all other requirements of open meetings is required.

**C.** The Board of Directors and Executive Board may hold closed sessions for the purpose of discussing legal issues, contract negotiations, Board Member and Committee Member performance matters. The Executive Board shall conduct contract negotiations for the National Office Manager in closed session. The Board of Directors and Executive Board shall confirm that only matters permitted to be discussed in Closed Session were discussed immediately upon return to open session.

**D.** The Annual Meeting of the Membership and Board of Directors shall be held on the first full weekend of March unless ordered otherwise by the Board of Directors.

**E.** Board of Directors Meetings shall also be held each year at the National Championships and the first weekend in November.