

2012 AVA STANDING RULES

E. Expenditures for special projects, which have not been previously budgeted for nor approved by the Board, must be approved by the Executive Board.

F. Only Committee Chairmen may submit requests for reimbursement. All requests must be itemized on the appropriate reimbursement form and accompanied by receipts.

G. Nothing may be sent out as an AVA publication, survey, statistical poll, questionnaire, pamphlet, manual or book without prior approval of the Executive Board.

SECTION IV - NOMINATIONS AND ELECTIONS

A. Nominations

1. The Nominations Committee shall solicit nominations from each Region through the Regional Supervisors for the Executive Board and the Board of Directors, not necessarily from their particular Region. The slate of nominees for each officer position and each Director position will be accepted by the Nominations Committee, as well as any nominations from the Membership at large.
2. The General Secretary shall issue a call for nominations to the general membership by placing a notice ~~in the information packet at the Annual Meeting of the Membership and~~ through any membership-wide official communications of the Association, such as *Equestrian Vaulting Magazine* and AVA Blasts, no later than ~~March~~ July 31 of each year.
3. Nominations shall close ~~April 30~~ August 31.
4. Nominee acceptance of nomination and questionnaires shall be returned to the Nominations Committee Chairperson by ~~May 24~~ September 30. Nominees who fail to return the acceptance notice shall not be included on the ballot.

B. Elections

1. Members must submit their election for a mail ballot to the National Office as part of their member profile during registration. If a member wishes to change their ballot option, requests to change the member profile relating to ballot option must be submitted no later than 90 days prior to the closing date for voting.
- ~~2.~~ 2. The National Office Manager shall send a notice containing voting instructions, registration code and commencement date of the election, to all Individual Members, ~~at least four (4) weeks (28 days) prior to the start of the National Championships no later than October 15,~~ and the closing date for voting through an electronic ballot shall be ~~one (1) week before the National Championships on or before November 5.~~ Notice shall be sent by e-mail to the e-mail address of record with the AVA National Office.
- ~~2.3.~~ 3. Ballots for Individual Members who elect to submit their Ballot

via the mail, shall be mailed by the National Office ~~at least four (4) weeks (28 days) prior to the start of the National Championships no later than October 15.~~ A return envelope shall be provided with each ballot and any ballots not returned in said envelope shall be declared void. Ballots must be received by the National Office ~~at least one (1) week before the National Championships on or before November 5.~~

- ~~3-4.~~ Ballots shall be counted ~~at the National Championships shall be completed on or before November 19.~~ The results shall be reported to the General Secretary within 24 hours of counting.
- ~~4.5.~~ The General Secretary shall announce the election results in written ~~or verbal form at the National Championships and by mail~~ to all Board Members, ~~and candidates~~ and the membership on or before August 31/November 26.

SECTION V - REGIONS

- A.** The Vice President Membership shall oversee AVA Regions, Regional Supervisors and Regional Resource Persons.
- B.** An Individual Member's Region shall be determined by the Region of the Club with which they are registered. An Individual Member who is registered as an Independent will be a member of the Region in which they reside.
- C.** In order to apply to become an AVA Region, an area must have a minimum of three (3) Registered Clubs and nine (9) Individual Adult Members for a period of two (2) consecutive years.
- D.** Region Application Forms are available through the Vice President Membership. Completed forms must be submitted to the Vice President Membership for approval by the Executive Board and the Board of Directors.
- E.** Regions may be registered as subordinate organizations under the Associations 501 c 3 status with the Internal Revenue Service by completing the appropriate paperwork with the AVA National Office.
- F.** Once regional status is approved, a Regional Supervisor shall be appointed for the new Region by the AVA President, with the approval of the Board of Directors.
- G.** The appointed Regional Supervisor becomes an ex-officio member of the Board of Directors.
- H.** After one (1) year of existence as an AVA Region, and once there are fifteen (15) Individual Adult Members and three (3) Registered Clubs in the AVA Region, the position of Regional Supervisor becomes an elected office of two (2) years. This election shall take place at the next scheduled election of Regional Supervisors. This position is to be nominated and voted on by all eligible Individual Adult Members in the given Region.
- I.** The newly elected Regional Supervisor then becomes an ex-officio member of the Board of Directors in place of the previously appointed Regional Supervisor.